



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION

CHED MEMORANDUM ORDER

No. 13
Series of 2009

**SUBJECT : Guidelines for CHED Accreditation of Research Journals
and Providing Incentives Therefor**

In accordance with the pertinent provisions of Republic Act (R.A.) No. 7722, otherwise known as the "Higher Education Act of 1994", for the purpose of promoting/enhancing the research productivity of higher education institutions (HEIs), and pursuant to CEB Resolution No. 078 Series of 2009, CHED hereby issues the *Guidelines for CHED Accreditation of Research Journals and Providing Incentives Therefor*.

I. Rationale

Publication of research outputs of faculty members of colleges and universities in refereed journals has become a universal requirement for tenure in higher education institutions. This requirement hinges on the assumption that peer-reviewed or refereed journals of research are publications of high quality, credibility and integrity. However, the practice of peer review and/or refereeing is not uniformly implemented by all higher education institutions thus, giving rise to a huge variance in the quality of journals of research published by colleges and universities in the country.

II. Purpose

The purpose of this Circular is to prescribe a mechanism through which a national standard for peer review and journal refereeing system can be implemented uniformly for all journals of research published by Philippine colleges and universities and other organizations.

III. Description of the Accreditation Service

CHED shall provide a Journal Accreditation Service (JAS) for all Philippine HEIs and organizations wishing to have their research journals recognized as peer-reviewed/refereed journals. Journals which pass the evaluation process shall be given corresponding CHED Journal Codes (CJC) to signify compliance of the journal to nationally-accepted standards and practice of refereeing and peer review.

IV. Procedure

The following procedure shall be followed by HEIs and other professional organizations wishing to apply for journal accreditation:

1. The HEI/organization submits to the nearest CHED Zonal Research Center/or Regional Office at least two (2) distinct latest volumes of the research journals to be evaluated or accredited;
2. CHED thru OPPRI creates a panel of evaluators for each journal. The panel shall be composed of known published experts in the discipline(s) covered by the journal;
3. The Panel of Evaluators evaluates and classifies each journal using the following criteria and categories

Criteria for Evaluation of Research Journals	
I.	Composition and Qualifications of the Editorial Board
II.	Recruitment and Qualification of the Peer Reviewers/External Referees
III.	Type of Refereeing System Adopted
IV.	Overall Appearance, Timeliness and Regularity of the Journal

Categories of Journals and Corresponding Codes		
CATEGORY	CJC	DESCRIPTION
A*	CJC-A-000	Very Good to Excellent
B	CJC-B-000	Acceptable to Good
C	No code	For Resubmission
*All Journals with ISI citations shall automatically be classified as Category A.		

4. The Panel, thru OPPRI, submits the results of the evaluation and classification, to the Commission en Banc (CEB) for approval
5. The CJC indicates each journal's category as approved by the CEB.

V. Benefits of CHED Journal Accreditation

HEIs whose Journals of Research are categorized as A or B shall receive the following incentives:

Incentives for Accredited Journals	
CATEGORY	INCENTIVES
A	1. Accreditation of the Journal with all FAAP/NQAA accrediting agencies;

	<ol style="list-style-type: none"> 2. Accepted as compliance to the research journal requirement for the grant of a University Status; 3. For SUC Faculty members evaluated under NBC No. 461, publication in the journal is credited as an international level publication; 4. Financial assistance in the publication of the journal for dissemination to other HEI libraries (50% of printing cost). 5. CHED endorsement for library subscription
B	<ol style="list-style-type: none"> 1. Accreditation of the Journal with all FAAP/NNQAA accrediting Agencies; 2. Accepted as compliance to the research journal requirement for the grant of University Status; 3. For SUC faculty members evaluated under NBC 461, publication in the journal is credited as a national level publication.

VI. Validity

The accreditation shall be valid for 3 years.

VII. Effectivity

This CMO shall take effect immediately and shall remain in force until otherwise revoked.

Quezon City, Philippines March 31, 2009


EMMANUEL Y. ANGELES
 Chairman 